

**Yosemite Alpine Community Services District
Adopted Board Meeting Minutes
April 10, 2021**

CALL TO ORDER. Chair Patti Frey called the meeting to order at 10:00 am via Zoom.

ROLL CALL AND INTRODUCTIONS. Karen Glendenning did a roll call of the board. (Patti) Frey – here, (Tim) McGinty – here, (John) Hastrup – here, (Karen) Glendenning – here. Karen Glendenning announced that a quorum was established. The public attending via ZOOM are Veena Kumari and Karen Green.

APPROVE MINUTES OF DECEMBER 12, 2020 MEETING. Chair Frey asked if all had had a chance to read the Minutes. All responded with a yes. Motion: To approve the Minutes. Motion: Hastrup, 2nd: McGinty. Roll call vote: Frey – yes, McGinty – yes, Hastrup – yes, Glendenning – yes. Vote: 4-0, Passed, with one vacancy.

PUBLIC FORUM. Nothing presented.

TREASURER'S REPORT. Treasurer John Hastrup reported there is a transition going on. The signature cards have been taken care of. The bank issued the District a debit card. He asked that we defer the Treasurer's report to the next meeting. He is still figuring things out. It was agreed to defer the report to the next meeting.

WATER MASTER REPORT. Water Master Tim McGinty reported he had been out in the meadow getting well head readings and the meadow is still too wet to do repairs on Well #2 West. He reported that the meter is leaking at Well #1 East and he will be getting the meter replaced.

Dale Wohlgemuth came online at 10:05 am.

Tim will be doing valve exercising and hydrant flushing this spring/summer. He also plans on putting the identifying poles at the meters this year.

Karen Green asked if Fish and Wildlife is okay with the extension of the repairs to Well #2 West. Tim said the extension is okay, we can do the repairs and there will be no fee imposed for going beyond the original permitted time period. He said the Water Board is driving the project and that helps. Karen Glendenning asked Tim to contact her when the dates are set so that YACSD can get an insurance rider again for \$50.00.

Barry Green said to check with Donn Harter for the use of his backhoe. Barry wants to make sure the meadow is good and dry prior to work. June may be the earliest to get out there.

Tim said he is looking at the end of May and into June to do the repairs on Well #2 West.

Patti asked if there will be adequate personnel to do the job. Let the Board know when the repairs are planned.

Tim said he has concrete to pour and a generator to run the concrete mixer. He will let Patti know when the repairs are planned.

BOARD VACANCY. Chair Frey reported that she had contacted the Voter Registrar of Mariposa County that a vacancy exists. She also notified the District's attorney, Sky Woodruff of the vacancy.

CAPITAL IMPROVEMENT PLAN. Tim McGinty has been working on this and evaluating costs. It looks like it costs about \$57.00 per property per month to run the District. Karen stated that there are 9 fire hydrants within the District. Tim is labeling items/assets with a timeline for its life span. Karen reported that we cannot install A/C (asbestos concrete) pipe. Tim was looking at going trenchless and pulling new pipe through the old pipe. Patti reported that Dick Ryon has worked up the assets of the District and their depreciation schedules when he developed the budgets for the District. She asked if Tim had looked at those figures.

RESERVE POLICY. Tim McGinty will be working on this policy and present at the next meeting.

NON-PAYMENT OF WATER BILLS. Chair Frey asked what actions need to be done. The Bylaws in Section 7.0 Finance, Section 7.10 Billing, Section 7.11 Late Payment Penalty, Section 7.12 Payment Collection cover the non-payment of water bills. The District is trying to encourage payment prior to filing a lien against a property. Currently there are 2 properties overdue.

VEGETATION REDUCTION. There was a lot of tree debris generated from this past winter's storms. Please remove debris to lessen the fire danger. Currently burn permits are not required. May 1 is usually the date the state fire marshal requires burn permits. Through the Fire Safe Council there will be chipping available in Fish Camp. Dates for chipping are set as May 23 & 24 and June 12 & 13. Please contact Donn Harter, donnatyosemite@sti.net, ahead of time to be included in the chipping program.

METER READING. Meter reading will occur last weekend in June, the 26th or 27th depending on room availability for board meeting at the Tenaya Lodge. The meter reading crew will access the meters in the morning.

NEW ITEMS BY DIRECTORS.

Tim McGinty reported that meters will be read the last weekend in June. The date is dependent on meeting room vacancy at the Tenaya Lodge.

Karen Glendenning reported that she had been served with a Subpoena to appear before the Grand Jury of Mariposa County on April 21, 2021 at 5:30 pm. There are 7 sections of the subpoena. Karen read the subpoena out loud (attached). Patti commented that the documents are public knowledge and had been passed out to people in the past. John commented that there is no value in discussing the topic any further.

Karen Glendenning announced that Donn Harter is coordinating the Chipping Program in Fish Camp for the Fire Safe Council this year. People need to sign up with Donn to be included in the program. Dates are: May 23 and 24 and June 12 and 13. She asked if YACSD would post the info on the website. Tim said he would.

Patti Frey commented on the big pile of debris at the corner of Black Pine and Silvertip. She asked if it is in the District's easement. She suggested that volunteers do a clean up there and on the tank lots on Forest Drive.

Tim McGinty said the permissive burn days (vegetation removal) will be turned off pretty quickly, possibly mid-May. He suggested the District send out an email to constituents to clean up their property. It is really bad this year.

Patti Frey that YACSD needs to consider the future of snow removal in the District. Donn is getting older and may not want to get out at 4:00 am to clear the roads. She stated the District may want to develop a back-up plan for the future.

Tim McGinty said the Meter Reading will be done June 26 / 27. It may take about 3-4 hours.

Karen Glendenning brought up contacting the District property owners about water conservation this summer. She reported that in the past the water users dropped their usage from over 1,000,000 gallons down to 800,000+ gallons all the way to 650,000+ gallons. She said YACSD folks have an advantage of not watering their plants, except dogwoods in the first year or two. The state may require a declaration or policy of drought water usage. It was decided to send out a reminder to all property owners about conserving water.

Patti Frey brought up setting the dates for the rest of year for YACSD. It appears as though meetings can be held if social distancing is exercised. YACSD needs to hold 4 quarterly meetings per year. Future dates for meetings are: June 26/27, Sept. 18th, and Dec. 4 depending on meeting room availability at the Tenaya Lodge. Karen will check with the Tenaya Lodge.

Tim McGinty reported he is working on the EAR (Electronic Annual Report) that is due May 15.

The topic of having official District letterhead was addressed. John Hastrup said he would look into this.

Patti Frey said she'd like to send a letter to the hard working snow crews who got YACSD through the January snow storms. Karen said Donn, Tim, Barry and Kirk worked long hours with blowing equipment, chain saws, and tractors to remove the snow and the many downed trees.

NEXT MEETING. Next meeting is tentatively set for June 26/27 at the Tenaya Lodge. Karen will check with the Tenaya Lodge for meeting room vacancy.

ADJOURNMENT. Meeting was adjourned at 11:25 am. **Motion:** to adjourn the meeting.
Motion: Glendenning, 2nd: Hastrup. Roll call vote: Frey – aye, McGinty – aye, Hastrup – aye,
Glendenning – aye. 4-0 Passed, with one vacancy.

Respectfully submitted,

Karen Glendenning
YACSD Secretary

Attachment: Grand Jury Subpoena Electronically Submitted to YACSD Secretary Karen
Glendenning

**MARIPOSA COUNTY GRAND JURY
GRAND JURY SUBPOENA**

Superior Court of California
County of Mariposa
5088 Bullion Street
Post Office Box 28
Mariposa, California 95338

IN RE: PROCEEDINGS BEFORE THE MARIPOSA COUNTY GRAND JURY

Grand Jury SUBPOENA

Duces Tecum

THE PEOPLE OF THE STATE OF CALIFORNIA, TO:

**YACSD SECRETARY, KAREN GLENDENNING
972 JASMINE AVENUE, CLOVIS, CA 93611-6217**

**1. YOU ARE ORDERED TO APPEAR at the date, time, and place shown in the box below
UNLESS you make a special agreement with the person named in Item 3:**

- a. **Date:** April 21, 2021
- b. **Address:** 5320 State Hwy 49 North, Suite 6C, Mariposa, CA 95338
- c. **Time:** 5:30 PM

**2. AND YOU ARE ordered to appear in person and to produce the records described in
ATTACHMENT "A" hereto. The PERSONAL ATTENDANCE of the custodian or other
qualified and the production of copies of the original records is REQUIRED by this
subpoena. The procedure authorized by subdivision (b) of Section 1560, and Sections 1561
and 1562 of the Evidence Code will not deemed sufficient compliance with this subpoena.**

**3. IF YOU HAVE ANY QUESTIONS ABOUT THE TIME OR DATE FOR YOU TO
APPEAR, OR IF YOU WANT TO BE CERTAIN THAT YOUR PRESENCE IS
REQUIRED, CONTACT THE FOLLOWING PERSON BEFORE THE DATE ON WHICH
YOU ARE TO APPEAR.**

a. **Name:** Karen Smith **Telephone Number:** (765) 271-1142

Date Issued: 4/19/21


JUDGE OF THE SUPERIOR COURT

ATTACHMENT A

1. **Legal Opinion issued to the YOSEMITE-ALPINE COMMUNITY SERVICE DISTRICT (YACSD) which should be attached to the 2018 Conveyance/Purchase Contract regarding "The Project;"**
2. **All documents regarding the 2018 Conveyance/Purchase Contract regarding "The Project" entered into with, or which reference or relate to Umpqua Bank;**
3. **Minutes of every special and regular YACSD Board meeting in which the conveyance was discussed or mentioned;**
4. **Minutes and any records of any meetings in which the reason why YACSD needed \$355,000 for legal fees was discussed or mentioned;**
5. **All billings for legal services as contracted by YACSD;**
6. **Any and all documents which state, refer, relate, or otherwise mention the vote in which two-thirds or a majority of the owners approved the "Conveyance" by and between YACSD and Umpqua Bank; and,**
7. **The current YACSD by-laws and any by-laws in effect at the time of the Conveyance.**